



University College of Engineering Osmania University Hyderabad

INVITATION LETTER

Package Code: TEQIP-III/2019/TL/uceo/98

Current Date: 23-Nov-2019

Package Name: Desktop Systems

Method: Shopping Goods

To,

Sub: INVITATION LETTER For Desktop Systems

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Item Name	Quantity	Place of Delivery	Installation Requirement (if any)
1	Desktop Systems	100	University College of Engineering, Osmania University, Hyderabad, Telangana	Yes Required

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme [TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. Quotation

- 3.1 The contract shall be for the full quantity as described above.
- 3.2 Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
- 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit Price.
- 3.4 Applicable taxes shall be quoted separately for all items.
- 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- 3.6 The Prices should be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.
5. Quotation shall remain valid for a period not less than **45** days after the last date of quotation submission.
6. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations determined to be Substantially responsive i.e. which
 - 6.1 are properly signed; and
 - 6.2 Confirm to the terms and conditions, and specifications.
7. The Quotations would be evaluated for all items together.
8. Award of contract The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
 - 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of Contract.
 - 8.2 *The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be Incorporated in the purchase order.*
9. Payment shall be made in Indian Rupees as follows:

Payment Description	Expected Delivery Period (in Days)	Payment Percentage
Satisfactory Delivery & Installation	60	10
Satisfactory Acceptance	60	90

10. Liquidated Damages will be applied as per the below:
 Liquidated Damages Per Day Min %: N/A
 Liquidated Damages Max %: N/A
11. All supplied items are under warranty of **3 years Comprehensive onsite warranty** from the date of successful acceptance of items and AMC/Others is **After warranty period.**
12. You are requested to provide your offer latest by **15:30** hours on **09-Dec-2019.**
13. Detailed specifications of the items are at Annexure I.

14. Training Clause (if any) **Not Required**
15. Testing/Installation Clause (if any) **Yes Required**
16. Performance Security shall be applicable: **0%**
17. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
18. Sealed quotation to be submitted/ delivered at the address mentioned below, **University College of Engineering Osmania University Hyderabad,The Principal, University College of Engineering, Osmania University, Hyderabad**
19. We look forward to receiving your quotation and thank you for your interest in this project
20. Mention the Make and Model and GST No's on Quotation
21. Attach OEM certificate separately. (If OEM certificate is not attached, your quotation is will not be consider)

(Authorized Signatory)
Name & Designation

Annexure I

Sr. No	Item Name	Specifications		Quotation includes the below items (Yes/No)
1	Desktop Systems	CPU	CPU 9th generation Intel Core i5-9400 processor 6C 2.90 GHz (upto 4.1GHz, 9 MB cache, 6 core) CPU or Higher	
		Integrated Video Card	Intel B360/ H370 (or) Higher	
		HDD	2TB 7200 rpm Hard Drive or Higher	
		Monitor	19- 21.5" LED Monitor With TCO 7 or Higher	
		Memory	1x16GB, DDR4, 2666MHz; up to 32GB (additional memory sold separately) or Higher	
		Keyboard	USB Std. Keyboard	
		Mouse	USB Optical Mouse	
		Wireless	(802.11ac (1x1) Wi-Fi and Bluetooth 4.2 Combo) same OEM make or Higher	
		I/O Ports	Front: 1 headphone/microphone combo; 2 USB 3.1 Gen 1; 1HDMI/DV-D Rear: 1 audio-in; 1 audio-out; 1 microphone-in; 1 power connector; 1 RJ-45; 2 USB 3.1 Gen 1; 4 USB 2.0 ,(1) RS-232 serial port, or Higher	
		Motherboard/ Chipset	Intel H370 chipset supporting Intel 9th generation Pentium Core,i5, i7 processors featuring Intel UHD Graphics or Higher	
		Controller	Integrated SATA 6 GBPS Controller	
		Optical Drive	DVD Writer	
		Network Interface card	Gigabit Ethernet card	
		Audio	Integrated audio with internal speaker (in CPU or Monitor)	
		Drive Bays	With minimum two external drive bays supporting optical drive , and two internal 3.5" storage drive bays or equivalent or higher	
		Expansion slots	Minimum one 1 full-height PCI; 1 PCIe x1; 1 PCIe x16; 1M.2	
		Cabinet	Micro tower	
		Power supply	180-310W Standard high efficiency Power Supply up to efficiency or Higher	
		Operating system support	Microsoft Windows and DOS/Linux	
		Operating system	DOS/Linux	
		Industry standard compliance and certification	ENERGY STAR, EPEAT,FCC, ROHS,UL, with documentary Evidence, Windows certification . ISO 14001 certificates, OEM certificate.	
		Warranty	3 years Comprehensive onsite warranty	

FORMAT FOR QUOTATION SUBMISSION

(In letterhead of the supplier with seal)

Date: _____

To: _____

Sl. No.	Description of goods \ (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex-Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
Total Cost							

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No. _____